



April 12, 2006

TO: Transportation Authority of Marin Commissioners

FROM: Dianne Steinhauser, Executive Director

RE: TAM 2005 Annual Report, Agenda Item 7

Dear Commissioners:

**Executive Summary**

TAM is required to prepare and adopt an annual report each year demonstrating progress made to achieve the objective of improving transportation system conditions related to priority highway operations and local transportation system needs. The attached draft report was developed to meet that objective and to describe TAM's accomplishments throughout the year. It responds to and incorporates previous input from the Executive Committee.

**Recommendation: Staff requests feedback from the Executive Committee on the draft TAM 2005 Annual Report and the plans for reproduction and distribution.**

TAM is required, per Public Utilities Code 180111, to prepare and adopt an annual report each year demonstrating progress made to achieve the objective of improving transportation system conditions related to priority highway operations and local transportation system needs. The attached draft TAM 2005 Annual Report was developed to meet that objective. The report also serves as an important public outreach and education tool that describes TAM's accomplishments throughout the year and its plans for the year ahead.

The TAM 2005 Annual Report contains a combination of concise text supplemented with community-based photos that tell the TAM story. The report is a color document, eight pages in length, and has been designed as a booklet. The size of the pages is 8.5" x 11".

The Financials page contains space for a financial chart that is not yet complete.

Based on direction provided at the May 2005 Executive Committee meeting, we intend to provide 750 copies of the full report. A PDF of the report will be available for download on the TAM website. An electronic postcard will be e-mailed to TAM's e-mail list announcing the availability of the report for download, and will also let those who are interested know how to obtain a printed copy if they desire one. A similar postcard will be printed and placed in libraries and civic buildings throughout the County, as well as placed on tables at TAM meetings and events.

Attachments: Draft TAM 2005 Annual Report